



093269

UNITED STATES GENERAL ACCOUNTING OFFICE
REGIONAL OFFICE
2006 WASHINGTON BOULEVARD BUILDING
234 STATE STREET
DETROIT, MICHIGAN 48226

OCT 12 1972

Commanding Officer
U.S.S. GURKE (DD-783)
FPO San Francisco

DL605747

BEST DOCUMENT AVAILABLE

Dear Sir:

As part of our continuing review of the Navy's financial management system we examined at the Navy Finance Center, Cleveland, selected financial transactions in the accounts of the U.S.S. GURKE for the 6 months ended December 31, 1971. Our review disclosed numerous errors in pay records and travel vouchers which resulted in over or underpaying crew members and, in some instances, improper leave balances.

The more significant errors involved:

- use of the wrong rate in computing temporary lodging allowances,
- improper posting or failure to post payroll payments,
- inaccurate leave accounting, and
- use of unauthorized point of origin in computing dependent travel allowances.

We believe that most of the errors disclosed by our review could have been avoided if disbursing personnel had used greater care and followed prescribed procedures. For example, we noted that none of the special payrolls contained the signatures evidencing reverification and sight verification required by paragraph 40162f, MPP. The errors are summarized in the appendix.

We are reporting these matters to you so that you might investigate further the causes of the errors and take action to preclude future errors. To assist you in

IMAGE LIGHT

713862

093269

determining causes, information copies of informal inquiries concerning 15 of the errors are also enclosed. We would appreciate your comments on the causes and actions taken. Please let us know if you need additional information.

Sincerely yours,

C. H. MOORE

C. H. Moore
Regional Manager

Enclosures--2

Appendix

Copies of informal inquiries (15)

cc: Comptroller of the Navy
Commander, Cruiser Destroyer Force,
Pacific Fleet
Director, Navy Military Pay System
Commanding Officer, Navy Finance Center,
Cleveland
Commanding Officer, Navy Regional Finance
Center, San Diego
Director, Naval Area Audit Service, San Diego

BEST DOCUMENT AVAILABLE

U. S. GENERAL ACCOUNTING OFFICE
DETROIT REGIONAL OFFICE

U.S.S. GURKE (DD-783)
JULY 1 THROUGH DECEMBER 31, 1971

EXTENT OF ERRORS

<u>TYPE OF RECORD</u>	<u>TOTAL</u>	<u>NUMBER REVIEWED</u>	<u>NUMBER OF ERRORS</u>	<u>RECORDS WITH ERRORS</u>	
				<u>Number</u>	<u>Percent</u>
Military pay records	270	135	36	31	23
Military travel vouchers	90	57	22	16	28

SUMMARY OF ERRORS

<u>TYPE OF ERROR</u>	<u>NUMBER</u>	<u>OVERPAYMENT</u>	<u>UNDERPAYMENT</u>
<u>MILITARY TRAVEL VOUCHERS</u>			
<u>Per Diem</u>			
Computation Not paid while en route between stations	10	\$ 6.95	\$ 21.75
Meals/quarters deductions	4		34.56
Wrong rate	1	2.59	
	1	7.80	
<u>Dependent's Travel Allowances</u>			
Not entitled to reimbursement for miscellaneous expenses over \$15 - no receipts	2	35.75	
Unauthorized point of origin	1	101.28	
<u>Other</u>			
Mileage - incorrect distance	2		6.48
Taxi fares not reimbursable - paid mileage	1	5.70	
Subtotal	22	\$160.07	\$ 62.79

BEST DOCUMENT AVAILABLE

<u>TYPE OF ERROR</u>	<u>NUMBER</u>	<u>OVERPAYMENT</u>	<u>UNDERPAYMENT</u>
<u>MILITARY PAY RECORDS</u>			
<u>Pay and Allowances</u>			
Temporary lodging allowance - wrong rate	15		\$ 53.55
Payrolls - payments not properly posted	4	\$167.00	20.00
Computation/extension	4	3.96	13.12
Sea duty - wrong rate or deducted for wrong period	2	3.33	2.80
Lump sum leave - not entitled	1	328.40 ^a	
Leave rations not credited	1		16.56
Proficiency pay - duplicate payment	1	10.00	
Subtotal	<u>28</u>	<u>\$512.69</u>	<u>\$106.03</u>
Total monetary errors	<u>50</u>	<u>\$672.76</u>	<u>\$168.82</u>

BEST DOCUMENT AVAILABLE

	<u>NUMBER</u>	<u>OVERSTATED</u>	<u>UNDERSTATED</u>
<u>Leave Accounting</u>			
Balance computed incorrectly	6	34 days	9 days
Credited incorrectly	1	7 days	
Not charged	1	13 days	
Total leave errors	<u>8</u>	<u>54 days</u>	<u>9 days</u>
Total all errors	<u>58</u>		

^aOther disbursing officer error - not corrected when closing pay record