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UNITED STATES GENERAL ACCOUNTING OFFICE
REGIONAL OFFICE
2006 WASHINGTON BOULEVARD BUILDING
234 STATE STREET
DETROIT, MICHIGAN 48226

MAR 1 1973



Commanding Officer
U.S.S. FULTON (AS-11)
FPO New York

Dear Sir:

In evaluating the Navy's financial management system, we test financial transactions in disbursing officers' accounts. In sampling the U.S.S. FULTON accounts for the 6 months ended June 30, 1972, we found some crew members were over or underpaid and leave balances were inaccurate because of errors in vouchers and military pay records. The errors are summarized in the appendix.

Voucher errors were predominant and indicate a need for more proficiency and supervisory attention in preparing and paying travel claims. The most common types of errors involved:

- payments of mileage and per diem when not entitled,
- incorrect deductions for meals and quarters,
- wrong per diem rates, and
- incorrect distances and terminal points.

We were unable to pinpoint responsibility or determine error causes since our review was limited to records at the Navy Finance Center, Cleveland. However, we believe travel errors could be substantially reduced if disbursing personnel become more familiar

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with the Joint Travel Regulations. The other errors are the types that can be minimized by adequate verification and supervisory reviews.

We are bringing this information to your attention so that you can take action to preclude future errors. To assist you, we are enclosing information copies of our informal inquiries. We would appreciate your comments on the causes and actions taken. Please let us know if you need additional information.

Sincerely yours,

C. H. MOORE

C. H. Moore
Regional Manager

Enclosures -- 2
Appendix
Copies of Informal Inquiries (41)

cc: Comptroller of the Navy
Director, Navy Military Pay System
Commanding Officer, Navy Finance Center, Cleveland
Officer in Charge, Navy Finance Office, Brooklyn
Director, Naval Area Audit Service, Boston
Commander, Submarine Force, Atlantic Fleet

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APPENDIX
Page 1

U.S.S. FULTON (AS-11)
JANUARY 1 THROUGH JUNE 30, 1972

EXTENT OF ERRORS

<u>TYPE OF RECORD</u>	<u>TOTAL</u>	<u>NUMBER REVIEWED</u>	<u>NUMBER OF ERRORS</u>	<u>RECORDS WITH ERRORS</u>	
				<u>Number</u>	<u>Percent</u>
Military travel vouchers	789	263	51	46	17
Miscellaneous vouchers	50	25	26	8	32
Military pay records	1,926	321	9	8	2
Totals	2,765	609	86	62	10

SUMMARY OF ERRORS

<u>TYPE OF ERROR</u>	<u>NUMBER</u>	<u>OVERPAYMENT</u>	<u>UNDERPAYMENT</u>
<u>MILITARY TRAVEL VOUCHERS</u>			
<u>Per Diem</u>			
Meals/quarters - deductions	19	\$ 68.32	\$ 4.95
Wrong rate	8	16.12	75.87
Not entitled - leave or mileage status, early reporting, or meal tickets furnished	8	302.75	
Computation	3	4.35	126.30 ^a
Exceeded constructive travel	1	22.75	
Not paid while en route	1		5.10
<u>Mileage</u>			
Incorrect distance	6	11.04	36.78
Wrong terminal point	1	170.76	
<u>Dependent's Travel Allowance</u>			
Dislocation allowance - wrong rate	2		57.00 ^a
Not paid for eligible child	1		3.57
<u>Other</u>			
Unauthorized mileage between lodging and school on weekends and holidays	1	6.44	
Subtotal	51	\$ 602.53	\$ 309.57

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<u>TYPE OF ERROR</u>	<u>NUMBER</u>	<u>OVERPAYMENT</u>	<u>UNDERPAYMENT</u>
<u>MISCELLANEOUS VOUCHERS</u>			
<u>Training Duty</u>			
Not entitled to mileage - transportation request issued	11	\$ 421.08	
Not entitled to per diem - meal tickets issued	6	76.70	
Mileage - incorrect distance and wrong point of origin	3	3.36	\$ 27.72
<u>Rations Commuted to Private Mess</u>			
Included periods during which leave or commuted rations were paid	4	32.12	
Erroneous computation	2	40.44	
Subtotal	<u>26</u>	<u>\$ 573.70</u>	<u>\$ 27.72</u>
<u>MILITARY PAY RECORD</u>			
<u>Pay and Allowances</u>			
Leave rations - duplicate credit	2	\$ 18.46	
Lump sum leave - computation	1		\$ 46.98
Commuted rations not deducted	1	22.63	
Subtotal	<u>4</u>	<u>\$ 41.09</u>	<u>\$ 46.98</u>
Total monetary errors	<u>81</u>	<u>\$1,217.32</u>	<u>\$384.27</u>
		<u>OVERSTATED</u>	<u>UNDERSTATED</u>
<u>Leave Accounting</u>			
Balance computed incorrectly	<u>5</u>	<u>1 1/2 days</u>	<u>4 days</u>
Total leave errors	<u>5</u>	<u>1 1/2 days</u>	<u>4 days</u>
Total all errors	<u>86</u>		

*Pay Adjustment Authorizations for \$120 and \$39.90 were issued by
NFC, Cleveland

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