



UNITED STATES GENERAL ACCOUNTING OFFICE
REGIONAL OFFICE
SUITE 300-D, 2420 W. 26TH AVENUE
DENVER, COLORADO 80211

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March 7, 1975

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Commander
Castle Air Force Base
California 95342

Dear Sir:

We are pleased to report that our audit of travel and temporary lodging allowance (TLA) vouchers paid by the accounting and finance officer (AFO) at your installation for the period August 1 through 31, 1974, disclosed no errors.

Our prior letter dated April 28, 1972, covering the audit of vouchers for the period July 1, 1970, through March 31, 1971, reported 4 errors for travel vouchers (error rate 2.8) and 14 errors for TLA vouchers (error rate 25.0). However, based on information furnished in reply dated May 15, 1972, two of the travel voucher errors were removed, resulting in an error rate of 1.4.

The findings of our audit indicate that your controls for travel and TLA voucher payments are satisfactory. The corrective action taken to reduce errors, including a more comprehensive audit of all travel and TLA vouchers, and the audit of all TLA vouchers by the Quality Assurance Section prior to submission to the Air Force Accounting and Finance Center (AFAFC), as stated in your reply of May 15, 1972, have apparently been effective.

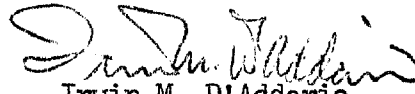
We also examined the travel vouchers of military members for accuracy of computation of delay en route chargeable as leave and for timeliness of input of leave information to the members' centralized leave accounts.

Of the 182 travel vouchers in our sample, 17 showed delay en route. We are pleased to report that our examination of the 17 vouchers showed that the periods of leave were transmitted for posting with the correct number of days. The elapsed time between payment of the vouchers and their inclusion in the Daily Transaction Listings ranged from 0 to 30 days. Since the effectiveness of the JUMPS leave accounting depends upon timely input of leave information, action should be taken to improve timeliness.

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We are furnishing the results of our audit as a matter of information for whatever action you consider appropriate.

Sincerely yours,


Irwin M. D'Addario
Regional Manager

cc: Comptroller of the Air Force
Commander in Chief, HQ, SAC
Commander, AFAFC
Air Force Audit Agency Office,
AFAFC