



UNITED STATES GENERAL ACCOUNTING OFFICE

WASHINGTON, D.C. 20548

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IN REPLY REFER TO: B-193748 (THK)

OFFICE OF GENERAL COUNSEL

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Ms. Bernice Kerbaugh
Personnel Assistant
Naval Audit Service Headquarters
P.O. Box 1206
Falls Church, Virginia 22041

Do not make available to public reading

Dear Ms. Kerbaugh:

By letter of October 28, 1978, Mr. Robert Creel appealed the disallowance of his claim for retroactive temporary promotion to Supervisory Auditor (GS-510) at grade level GS-13 for the period September 18, 1971, through February 16, 1974. The claim was disallowed by our Claims Division Settlement Certificate No. 2-2708027, July 10, 1978.

Enclosed for your review are copies of Mr. Creel's appeal letter; his seven enclosures comprising his Exhibits A-I; three performance appraisals for the rating periods February 16 through August 15, 1972; August 16, 1972, through February 15, 1973; February 16 through July 31, 1973; and Position Description No. (Basic) 72-13, Supervisory Auditor, GS-510-13, with Amendment No. 1, July 25, 1975.

An administrative report is requested from your office addressing the specific points raised by Mr. Creel.

Mr. Creel presents strong evidence tending to support his claim for at least a portion of the period in question. Concerning Mr. Creel's quality step increase approved in July 1973 and his outstanding performance rating, Mr. J. S. Hooker, Jr., then Acting Executive Assistant, Naval Audit Office, Charleston, stated that Mr. Creel as an Auditor-in-Charge of a periodic audit team "had the responsibility and performed the work normally done by a GS-13" during most of the rating period ending March 31, 1973. Mr. Hooker further noted that Mr. Creel "normally supervised the work of 4 to 5 other auditors, junior auditors and auditor trainees." Mr. Hooker's statement suggests that for some of the claim period Mr. Creel was continuously the head of an audit team for all work performed by the team. Enclosure (6), Exhibit H, indicates that Mr. Hooker's assessment was approved by the Director, Naval Area Audit Service, Norfolk, and the Officer-in-Charge, Naval Audit Office, Charleston. Similarly, in the performance appraisals for the periods February 16 through August 15, 1972, and August 16 through February 15, 1973,

BEST DOCUMENT AVAILABLE

Mr. Hooker stated that Mr. Creel had operated as an Auditor-in-Charge. Also, in the performance appraisal covering the period February 16 through July 31, 1973, the reviewer, who was evidently the Officer-in-Charge, Naval Audit Office, Charleston, stated:

"During the period of this report Mr. Creel has acted in a capacity normally reserved for a GS-13 supervisory auditor."

Mr. Creel's documentation indicates that throughout the Norfolk Area Audit Service for the years 1971-1973 Supervisory Auditors in organizations or work groups, including the mobile-auditor teams, were at grade level GS-13. Enclosure (1), Exhibits A-C. Mr. Hooker was Supervisory Auditor, GS-13, in the Charleston mobile-audit group in which there were six professional employees. Enclosure (1), Exhibit B, page 6. However, Mr. Hooker was detailed on April 10, 1972, to the position of Executive Assistant, GS-14. Enclosure (1), Exhibit C, page 5; and Enclosure (3), Exhibit E, item 3. Mr. Creel states that when Mr. Hooker was assigned to the GS-14 position, "Mr. Hooker had the authority and detailed me to the GS-13 supervisory position * * *."

Finally, Mr. Creel provides documents showing that other persons who were assigned to the Supervisory Auditor position performed work at no higher level than the duties and responsibilities assigned to him by Mr. Hooker. Enclosures (1), (4), (5), and (7).

The administrative report should compare the actual duties and responsibilities of persons (J. S. Hooker, H. D. Cross, and G. C. Jackson) formally assigned the Supervisory Auditor, GS-13 position, mobile-auditor team, Charleston, with the duties and responsibilities assigned Mr. Creel for the period September 18, 1971, through February 16, 1974. The report should indicate that it reflects the views of Mr. Creel's former supervisors and the persons delegated the responsibility for position-classification review of this Supervisory Auditor position during the period in question. If the report concludes that Mr. Creel was assigned the duties and responsibilities of this position, the report should designate the period of the assignment.

A decision of the Comptroller General will be issued after receipt of the report and a copy forwarded to Senator Sam Nunn, who has an interest in the case.

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Your assistance in furnishing a report will be appreciated.

Sincerely yours,

[Signature]
Thomas H. Kirkpatrick
Attorney-Adviser

Enclosures

cc: Mr. Robert Creel
5201 Happy Hollow Road
Doraville, Georgia 30360