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UNITED STATES GENERAL ACCOUNTING OFFICE
REGIONAL OFFICE
ROOM 226, 870 NORTH MILITARY HIGHWAY
NORFOLK, VIRGINIA 23502

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JAN 3 1972

Mr. Robert E. Schoenenberger
Regional Commissioner, Southeast Region
Immigration and Naturalization Service
Department of Justice
Room 6226, Federal Building
Richmond, Virginia 23240

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Dear Mr. Schoenenberger:

We have reviewed selected administrative operations and related financial transactions of the Southeast Region, Immigration and Naturalization Service, Department of Justice, Richmond, Virginia.

Our review was directed toward evaluating administrative procedures and controls relating to receipts and disbursements and included such tests of financial transactions as we considered necessary. In determining the scope of our review, we considered the audit work performed by the Administrative Service, Immigration and Naturalization and the Department of Justice examiners.

Our review of the transactions showed that the administrative procedures and related practices in effect provided effective controls over receipts and disbursements.

In accordance with the General Accounting Office Policy and Procedures Manual for Guidance of Federal Agencies (8 GAO 3), the accountable officer's records through June 30, 1971, may be stored or disposed of in accordance with your agency's records management program.

We appreciate the cooperation and assistance provided our representatives during the review.

Copies of this letter are being sent to the Assistant Attorney General for Administration and to the Commissioner, Immigration and Naturalization.

Sincerely yours,

Walter H. Henson
Regional Manager

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