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COMPTROLLER GENERAL OF THE UNITED STATES
WASHINGTON D.C. 20548

B-118638

IGAO Assumption of Duties Formerly Performed by
May 13, 1981

Do not make available to public reading

The Honorable Thomas F. Eagleton
Chairman, Temporary Commission on
Financial Oversight of the
District of Columbia
Congress of the United States

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Dear Mr. Chairman:

We have received your letter dated April 7, 1981, requesting us to assume certain operational duties formerly performed by the Commission. We will be pleased to assume those duties.

The duties listed below have been assigned to the Financial Systems group in our Accounting and Financial Management Division. Inquiries regarding these tasks should be directed to Mrs. Virginia Robinson, who may be contacted on 275-5071.

1. Review any changes in the scope of work made pursuant to paragraph 2 of the contract between the City and the Commission dated April 8, 1981, and recommend approval or disapproval to the Commission within the 20-day Commission review period.
2. Within 10 days after submission by the District, comment on and/or make recommendations about proposals, subcontracts, and amendments to determine compliance with the scope of work.
3. Evaluate monthly progress reports prepared by the project manager on the status of the work and report to the Commission.
4. Send a list of signed contracts and contract amendments monthly to the Commission.
5. Monitor work performed pursuant to the contract between the City and Commission dated April 8, 1981, and report to the Commission as needed.

The balance of the requested duties listed below have been assigned to the Office of Financial Management. Inquiries regarding these tasks should be directed to Mr. David E. Bryant, Jr., who may be contacted on 275-5512.

1. Act as certifying officer for the Commission.
2. Provide a monthly accounting to the District and the Commission of the disbursements we make to the District as reimbursements for payments made to subcontractors.

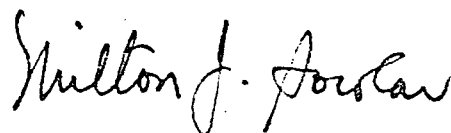
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3. Maintain and safeguard the Commission's records and files and provide access to said records to the District and the Commission.
4. Provide a final accounting to the Commission when all funds have been expended.)

If we can be of further assistance to the Commission, please let us know.

Sincerely yours,



Milton J. Socolar
Acting Comptroller General