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UNITED STATES GENERAL ACCOUNTING OFFICE  
WASHINGTON, D C 20548

COMMUNITY AND ECONOMIC  
DEVELOPMENT DIVISION

JAN 26 1978

Mr Jose A Zuni, Director  
Office of Administration  
Bureau of Indian Affairs  
Room 341  
1951 Constitution Avenue NW  
Washington, D C 20245

Dear Mr Zuni

We are contacting you in response to a letter to our Office, dated November 11, 1977, from the Department of the Interior employees of the Navajo area claiming they had not received their annual increase in pay effective May 22, 1977, for the Northeastern Arizona area

We inquired into this matter with personnel of your Branch of Classification, Division of Personnel. Subsequent to our initial inquiry, we were told that in a review of the records in the Branch of Personnel, Navajo Area Office, Gallup, New Mexico, 15 employees in the Navajo area were identified who inadvertently had not yet been paid for their May 1977 pay increase, although most had been paid in July and, the others should receive their pay increase in early January 1978


Because of the length of time (seven months) it took to identify those employees initially overlooked, and the complaints from the employees that the increases for the last two years were not received until the fourth or fifth month after their effective date, we are requesting that procedures be established to assure that all employees due a future increase be paid on a timely basis. We would appreciate a response from you within 30 days as to what action has or will be taken in establishing such procedures

In addition, we are requesting that a copy of this letter be sent to each of the above 15 employees, recently identified as not having been paid for their May 1977 pay increase, for their information and future reference

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We are also furnishing copies of this letter to the Director,  
Office of Audit and Investigation

Sincerely yours,

  
Roy J. Kirk  
Assistant Director