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UNITED STATES GENERAL ACCOUNTING OFFICE  
WASHINGTON REGIONAL OFFICE  
FIFTH FLOOR  
803 WEST BROAD STREET  
FALLS CHURCH, VIRGINIA 22046

OCT 15 1970



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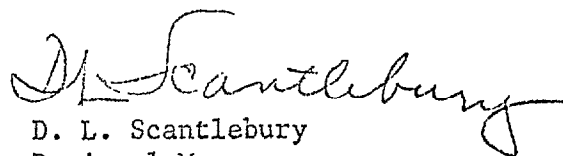
Dear Mr. Rowley:

We have made an audit of the payroll and leave records for selected employees of the Headquarters and the Washington Field Office of the United States Secret Service, Department of the Treasury, through January 10, 1970. Our audit included a review of procedures for administering pay and leave and an examination and verification of payroll, leave, and personnel records for selected pay periods.

We found that, generally, the administration of payroll and leave was performed in a satisfactory manner. Certain minor deficiencies noted during our audit were discussed with members of your staff, who indicated that corrective action has been taken or is planned.

We wish to acknowledge the courtesies and cooperation extended to our representatives during the audit.

Sincerely yours,

  
D. L. Scantlebury  
Regional Manager

Mr. James J. Rowley, Director  
United States Secret Service  
Department of the Treasury  
1800 C Street, NW.  
Washington, D.C. 20226

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