



United States General Accounting Office  
Washington, D.C. 20548

General Government Division

B-282870

August 24, 1999

David J. O'Connor  
Director, Office of Human Resources Management  
Environmental Protection Agency

Subject: Personnel Practices: Reimbursable Interagency Details

Dear Mr. O'Connor:

We want to bring to your attention the importance of obtaining reimbursement from agencies when the Environmental Protection Agency (EPA) details employees to them. In connection with our recent review of the personnel practices of the Small Business Administration (SBA), we found that several agencies, including EPA, had detailed employees to SBA on a reimbursable basis but had not billed SBA for reimbursement.<sup>1</sup> According to an Interagency Agreement signed by officials of SBA and EPA, an employee from your agency, Mr. David W. Schnare, was detailed to SBA on a reimbursable basis from October 26, 1997, to October 25, 1998. The Interagency Agreement provided for reimbursement of Mr. Schnare's salary and benefits. However, an SBA official informed us that as of May 25, 1999, SBA had not received a bill from EPA for this employee's services and, therefore, reimbursement had not been made.

In accordance with a 1985 Comptroller General decision, details for which reimbursement is not made would, except in limited circumstances, (1) violate the statutory provision that appropriations must be spent only for the purpose for which they are appropriated and (2) unlawfully augment the appropriations of the receiving agency.<sup>2</sup>

We have not examined interagency details at EPA. Consequently, we do not know if this particular case is an anomaly or symptomatic of a broader misapplication of internal controls governing reimbursements for interagency details. For this reason, we call your attention to this specific case in the possibility that you may wish to examine whether your agency's internal controls are working appropriately to ensure timely reimbursements for such details.

<sup>1</sup> Small Business Administration: Review of Selected Personnel Practices (GAO/GGD-99-68, Apr. 23, 1999).

<sup>2</sup> 64 Comp. Gen. 370 (1985).

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A contact at SBA about the specific case is the current Associate Deputy Administrator for Management and Administration, Ms. Elizabeth Montoya, at (202) 205-6610.

We would appreciate being notified of any action taken on Mr. Schnare's detail or on the agency's internal controls for interagency details. Please call me at (202) 512-8676 or Assistant Director Richard Caradine at (202) 512-8109 if you have any questions.

Sincerely yours,

A handwritten signature in cursive script that reads "Michael Brostek".

Michael Brostek  
Associate Director, Federal Management and  
Workforce Issues

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